

Pathfinder Pilot Project - Data Analyst
May – August, 2024 (20 hours/ week)
\$22.22/hour
Deadline to apply: Wednesday, May 22

Are you a graduate student at Memorial University looking for experience in data analysis and management? Check out this exciting part-time job opportunity below with two leading Social Purpose Organizations (SPO's), Stella's Circle and Choices for Youth.

About Stella's Circle

Stella's Circle is a leading non-profit community organization in St. John's NL offering services to adults who face many barriers to fully participating in their community. These barriers include mental health challenges, addictions, trauma, poverty, homelessness, criminal justice involvement, low literacy, and long periods of unemployment.

About Choices for Youth

Choices for Youth is a professional services, youth-focused, non-profit, charitable organization that creates spaces and conversations, and operates programs and social enterprises to help vulnerable youth secure stable housing, employment, and education while improving health and family stability.

The Project:

The Common Approach to Impact Measurement (Common Approach) is working towards better impact measurement for social purpose organizations. By developing flexible, community-driven standards, the aim is to change the underpinnings of impact measurement. The Common Approach is four community-driven standards: Common Foundations, Common Impact Data Standard, Common Framework and Common Form. These standards are not focused on making measurement more rigorous or more accurate—rather, they make it more useful, more efficient and eventually, more focused on who is being impacted.

Currently a four-year Pathfinder Pilot is underway to support networks of SPOs, and their funders, to implement a common data software/platform that aligns with a common data standard, so that data can be gathered and recorded in a consistent way across the network, making higher order data roll-up more feasible. Through the Pathfinder Pilot, participants will measure impact using the Common Approach's four standards so that impact measurement is more effective and more relevant to participating organizations and those they serve.

The Position:

The successful candidate will work with both Stella's Circle and Choices for Youth to gather and combine data sets using the Common Approach software and provide data analysis on aggregated data collected by each organization through the ARMS data management system.

Tasks/responsibilities include:

- Combining and analyzing datasets using the Common Approach software.
- Developing and utilizing data comparison (using the Airtable program) by creating .JSON files with the support of both organizations and the Common Approach team.
- Ensuring the data collection is aligned with best practices across the sector, prioritizing the needs of underemployed and unemployed individuals.
- Researching similar data sharing projects among not-for-profits to bring back best practices and future recommendations.
- Supporting ongoing reviews of the internal data collection processes, making sure it is aligned with the latest strategies, funding requirements, and privacy standards.
- Conducting data analysis and visualization to help communicate impact both internally and externally.
- Connecting with Pathfinder Pilot representatives from Stella's Circle and Choices for Youth quarterly (or more, if needed) to ensure the project is on track.
- Meeting with the Income Stability Pilot evaluators as necessary for any guidance and/or access to relative data.
- Other related duties may be required.

Eligibility requirements:

- Be duly recognized as a student of Memorial University during the time of the placement
- Be in good academic standing
- Respectfully uphold your commitments towards the community partner as prescribed by the work placement
- Complete a post-placement reflection exercise/debrief

Application Process

This position is supported by Memorial's Centre for Social Enterprise (CSE), through their Work Experience in Social Enterprise program.

In one PDF document please submit your cover letter, resume, student number, and contact information for two references to socialenterprise@mun.ca. Please reference the job title in the subject line of your email. The CSE embraces diversity and welcomes all applications from eligible Memorial University students.

Applications will be sorted and sent to the employer for their consideration. Only short-listed student candidates will be contacted for an interview. If a student is successful, the start and end dates of the placement will be confirmed.

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If you have any questions about the position, please contact socialenterprise@mun.ca.